**IN THE SUPERIOR COURTS OF THE ATLANTIC JUDICIAL CIRCUIT**
**STATE OF GEORGIA**

**IN RE: DOMESTIC RELATIONS STANDING ORDER**

The Superior Court Judges of the Atlantic Judicial Circuit hereby adopt certain rules and procedures pertaining to domestic relations cases filed in this circuit. These rules shall take effect beginning November 1, 2024.

**IT IS THEREFORE ORDERED** as follows:

1. You shall not do, attempt to do, or threaten to do any act which injures, maltreats, vilifies, molests, or harasses or which may, upon judicial determination, constitute threats, harassment, or stalking of the adverse Party or the child(ren) of the Parties or any act which constitutes a violation of other civil or criminal laws of this state.

2. You must attend a Parenting Seminar and file a copy of the certificate of completion in your case. For information on the applicable Parenting Seminar, please contact the office of the Clerk of Court in your county.

3. All parties are subject to the Standing Order requiring mediation in domestic relations cases. **There will be no final hearing scheduled in your case until you file proof of completion of mediation.**

4. You must provide the following documentation to this Court by filing it with the Clerk:

   a) If this case involves **financial issues** such as child support, alimony, division of property, allocation of debt, or contempt of a court order addressing these issues, then you must file your Financial Affidavit/Statement as required by Uniform Superior Court Rule 24.2 with the Clerk at least 5 days before the scheduled hearing, mediation or other alternative dispute resolution proceeding.

   b) If this case involves **child support** or **child custody**, then you must file your Child Support Worksheet and the schedules thereto as required by Uniform Superior Court Rule 24.2 with the Clerk at least 5 days before the scheduled hearing, mediation or other alternative dispute resolution proceeding.

c) If this case involves an action for **contempt** of a previous court order or an action for **modification of custody, visitation, child support, or alimony**, then you must attach copies of all prior orders which you seek to enforce or modify to your initial pleadings.

d) If there has been a change in your income, employment, debts, assets, or other relevant financial circumstances since you filed a previous Financial Affidavit/Statement or Child Support Worksheet, then you must file with the Clerk and serve upon the opposing Party updated versions of either or both of those documents at least 5 days before the next scheduled hearing, mediation or other alternative dispute resolution proceeding.

5. You must bring the following documents to each hearing in this case:

a) Documents reflecting your current income, including but not limited to a copy of your most recent paystub as well as state and federal income tax returns, W-2 forms, and 1099 forms from the last three years.

b) If this case involves child support, documents from your employer or insurance company showing how much you pay for health, dental, and vision insurance for the children at issue and health insurance cards for yourself and the children at issue. If possible, these documents should show how much you pay for insurance for each child.

c) IMPORTANT NOTICE - If any documents that you plan to file or bring to court contain social security numbers, taxpayer identification numbers or financial account numbers, you must redact those numbers by marking out all but the last four digits. Additionally, any documents containing a date of birth must be redacted so that only the year of birth is visible.

6. If any party or witness wishes to appear via video-conferencing to a hearing, all requests must be made in accordance with the Atlantic Judicial Circuit's Standing Order on Procedure for Requests to Appear Virtually in Civil Proceedings.

7. If you fail to comply with the provisions of this Order, then you may be sanctioned by or held in contempt of this Court.

8. This serves to put the parties on notice that the Court may rely on evidence introduced at any temporary hearing in making its final custody determination. *Pace v. Pace*, 287 Ga. 899 (2010).

**SO ORDERED**, this 4 day of November, 2024.

**Robert L. Russell, III**
Chief Judge, Superior Courts

**Charles P. Rose, Jr.**
Judge, Superior Courts

**D. Jay Stewart**
Judge, Superior Courts

**Glen A. Cheney**
Judge, Superior Courts

**Mark A. Hendrix**
Judge, Superior Courts